



Conference and Meeting Facilities

Horsham Training Centre offers you a new and exciting venue with a wide variety of versatile corporate event spaces, in a convenient location. The Centre is easily accessible, with excellent transport links.

Horsham Training Centre daily delegate rates include:

- Room hire
- Wireless Internet access
- Hitachi Starboard
- Flip Chart and pens
- Conference stationery
- Morning and afternoon refreshments
- Lunch included*
- Free parking for up to 60 vehicles
- Dedicated centre organiser

* depending on the option chosen

If you would like to talk to a Skills Adviser about how the College can help you develop your people and your business, call 0845 155 0043 (press 4) or email employers@centralsussex.ac.uk.



Situated on the ground floor

Hurst

- Breakout area
- Comfortable chairs
- TV
- Coffee facilities

Hurst



FitzGerald

- Classroom/U-shaped layout
- Seating up to 14 delegates
- Hitachi Starboard
- Natural daylight

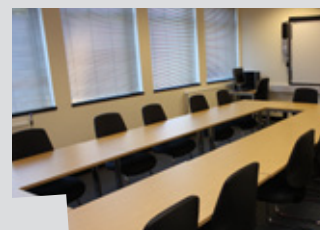
FitzGerald



Copnall

- Classroom/U-shaped layout
- Seating up to 14 delegates
- Hitachi Starboard
- Natural daylight

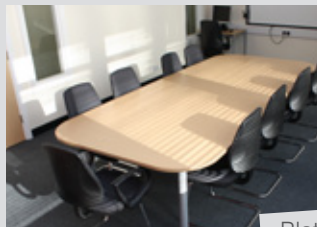
Copnall



Mote

- U-shaped layout
- Seating up to 10 delegates
- Hitachi Starboard
- Natural daylight

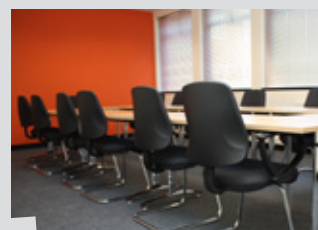
Mote



Blatchford

- Classroom/U-shaped layout
- Seating up to 14 delegates
- Hitachi Starboard
- Natural daylight

Blatchford



Howard

- Conference room
- Seating up to 60 delegates
- Hitachi Starboard
- Food refreshment point

Howard



Situated on the first floor

Holmes

- Executive Meeting Room
- Boardroom layout
- Seating up to 14 delegates
- Hitachi Starboard
- Natural daylight

Medwin

- IT suite
- Seating up to 12 delegates
- Hitachi Starboard
- Fully air conditioned

Shelley

- IT suite
- Seating up to 12 delegates
- Hitachi Starboard
- Fully air conditioned

Gough

- U-shaped layout
- Seating up to 18 delegates
- Hitachi Starboard
- Natural daylight

Burstow

- Executive Meeting Room
- U-shaped layout
- Seating up to 14 delegates
- Hitachi Starboard
- Natural daylight

Millais

- Classroom/U-shaped layout
- Seating up to 24 delegates
- Hitachi Starboard
- Natural daylight

Crane

- Classroom/U-shaped layout
- Seating up to 21 delegates
- Hitachi Starboard
- Natural daylight

Carpenter

- Classroom/U-shaped layout
- Seating up to 24 delegates
- Hitachi Starboard
- Natural daylight

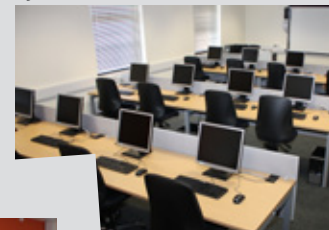
Holmes



Medwin



Shelley



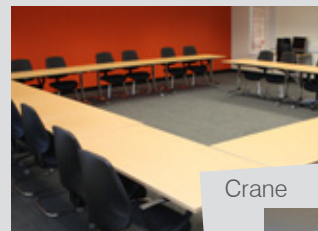
Gough



Burstow



Millais



Crane



Carpenter



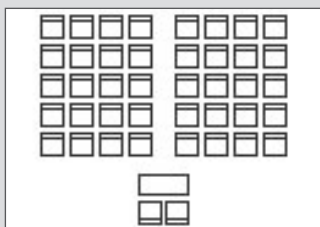
Room Layout

All rooms have internet access. Access to the first floor is available via lift and stairs.

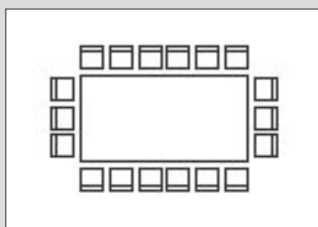
	Holmes	Medwin	Shelley	Gough	Burstow	Millais	FitzGerald	Copnall	Mote	Blatchford	Howard	Crane	Carpenter
Maximum capacity	14	12	12	18	14	24	14	14	10	14	60	21	24
Theatre style											60		
Banquet											42		
Conference style	14			18	14	24	14	14	10	14		21	24
Classroom						24	14	14		14		21	24
IT suite		12	12										

Seating Style Examples

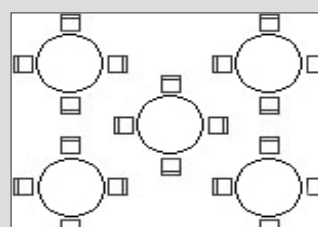
Theatre style



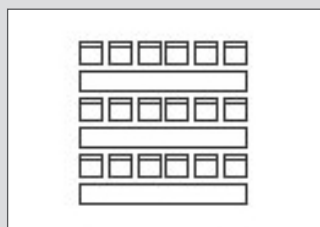
Conference style



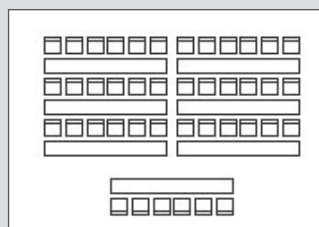
Banquet



IT suite



Classroom



Horsham Training Centre offers a selection of room hire options:

Room Hire Rates - for meetings and general conferencing
Hire cost without refreshments

	Holmes	Medwin	Shelley	Gough	Burstow	Millais	FitzGerald	Copnall	Mote	Blatchford	Howard	Crane	Carpenter
Full-day (9.30am – 5pm)	175	175	175	200	175	225	175	175	150	175	260	225	225
Half-day (9.30am – 12.30pm)	100	100	100	120	100	130	100	100	90	100	140	130	130

Room Hire Rates - for commercial training use
Hire cost without refreshments

	Holmes	Medwin	Shelley	Gough	Burstow	Millais	FitzGerald	Copnall	Mote	Blatchford	Howard	Crane	Carpenter
Full-day (9.30am – 5pm)	300	300	300	440	300	500	500	500	300	500	600	500	500
Half-day (9.30am – 12.30pm)	200	200	200	300	200	350	350	350	200	350	450	350	350

Half day room hire plus refreshment option 1 - **Add £7.50 per delegate**
Room hire cost as above
Coffee and biscuits on arrival, beverages and Danish pastry at break.

Full day room hire plus refreshment option 2 - **Add £20 per delegate**
Room hire cost as above
Coffee and biscuits on arrival, beverages and Danish pastry at break, buffet lunch, coffee and biscuits at mid afternoon break.

Bespoke room hire rates available on request.

Conference training enquiries and reservations:
T: 01403 218181
Email: htc@centralsussex.ac.uk

The College reserves the right to not accept any booking on the basis of a commercial conflict of interest with the College.

