

CENTRAL SUSSEX COLLEGE

Meeting of 14th July 2008

Report of the Burgess Hill & Haywards Heath LCB Meeting – 30th June 2008

Matters Arising

- The Board discussed the revised Protocol for the Link Member Scheme and a number of further amendments were offered for consideration. The Protocol was supported by LCB members and some amendments were agreed. In view of the fact that a number of members had had to give their apologies for the meeting, it was agreed to adopt the Protocol with the proviso that the document could be revisited at the next meeting in the autumn term where the suggested amendments could be more fully reviewed.

Risk Management

- The Board noted the Health & Safety Report.
- The 'Promoting Positive Student Behaviour' Project and the Student Code of Conduct would be provided to the Board at their next meeting to enable Members to gain further insight into the work undertaken by the College in improving student behaviour.

Staff matters

- The Staff Members informed the Board of the tremendous efforts by the Maintenance staff in moving staff into the new building. The Board wished to record their gratitude to all the staff involved with getting the new building operational in sometimes difficult circumstances
- A request for bicycle spaces was raised along with concerns about the volume of rubbish left around the site of the new building by students.
- The Committee was advised that the Careers Conference held in the new building that day had proved successful and the outside visitors had been impressed with the new building.

Student Matters

- The issue of littering was further considered and the inclusion of a green awareness programme during the induction process in September was suggested.
- The use of automated text messaging was raised particularly for use when lessons are cancelled. It was confirmed that this issue had also been raised recently at the Crawley campus but for use in other circumstances and would be passed to the IT Group for consideration.
- The location of a cash point machine at the campus was raised and it was agreed to explore this.

Curriculum Quality & Standards

- The current attendance and retention figures for the Haywards Heath campus were noted by the Board.

- The application figures for the Haywards Heath campus were outlined to the Board. Whilst the improved figures were welcomed, the Board also considered the implications of the potential increased number of learners for the campus.
- The applications from the non-partner schools were considered by the Board in particular those numbers from the East Grinstead and Crawley area.
- The Board considered their role and the Terms of Reference. It was generally considered that these remained “fit for purpose” although a number of issues were raised including a lack of focus on learners, the importance of feedback from the Corporation and feedback from the link visits.

Community

- The Board noted the establishment of the Area Partnership Board and its role in planning the strategy and curriculum for 14-19 year olds.
- An outline of the new approach to working with the local schools was provided. Issues around travel for learners were considered.

Strategy

- An update on the building project was noted.
- The Board was advised of the impending Inspection for the whole College expected during the autumn term.
- The new approach to Teaching and Learning by the Inspection Team was outlined to the Board.
- The Board noted a new programme to be introduced at the campus for the new academic year to support those very able and talented students.

Any Other Business

- The recent production of Parade at the Hub Theatre was greatly praised and a request was made to thank those concerned from the Board.