

CENTRAL SUSSEX COLLEGE
Meeting of Burgess Hill & Haywards Heath Local Community Board
to be held at 5.00 p.m. Monday 1st March 2010 at the Haywards Heath Campus, Room FF11

A G E N D A

Members are asked to state at the beginning of the meeting if they have a declarable interest, financial or otherwise, in any item.

Item	Topic	Time Allocation (mins)	Topic Owner/ Leader
1	Apologies	1	Clerk
2	Membership	5	Chair
3	Minutes of Last Meeting held on 25 th November 2009 – minutes attached	3	Chair
4	Matters Arising	5	Chair
5	<u>Risk Management</u> i) Health & Safety Report – attached for info	5	AB
6	Staff Matters	10	Staff Members
7	Student Matters	10	Student Members
	<u>REFRESHMENTS</u>	10	
8	<u>Equality & Diversity</u> i) Safeguarding	10	AD/RS
9	<u>Curriculum, Quality & Standards</u> i) Tutorial System (recognising and celebrating achievement/communication with parents/carers) ii) Funding iii) Student Progression - attached iv) Attendance and Retention – Retention attached; attendance to be tabled. v) Applications - attached vi) Link Member Scheme Reports - attached	10 10 5 5 5 10	AB/AD RS AB AB AB Members
10	<u>Community</u> i) 14-19 year old Partnership Strategy – (Standing Item) –Local Area Statement of Need – Summary attached <i>Please bring along copy of Local Area Statement of Need circulated at last meeting</i>	10	RS
11	<u>Strategy</u> i) Haywards Heath Campus Property Strategy Update (Standing Item) ii) Corporation Update	5 5	AB Chair
12	Any Other Business	5	All
13	Confirmation of Date and Time of next Meeting – Monday 28 th June 2010 at 5.00 p.m.	1	Clerk

(2 hours 10 mins)