

CENTRAL SUSSEX COLLEGE

**Meeting of Burgess Hill & Haywards Heath Local Community Board
to be held at 5.00 p.m. Monday 2nd March 2009 at the Haywards Heath Campus (Room FF33 – New Building)**

A G E N D A

Members are asked to state at the beginning of the meeting if they have a declarable interest, financial or otherwise, in any item.

Item	Topic	Time Allocation (mins)	Topic Owner/ Leader
1	Apologies	1	Clerk
2	Minutes of Last Meeting held on 26 th November 2008 – minutes attached	3	Chair
3	Matters Arising	5	Chair
4	<u>Risk Management</u> i) Health & Safety Report – attached for info	5	AB
5	Staff Matters	10	Staff Members
6	Student Matters	10	Student Members
	<u>REFRESHMENTS</u>	10	
7	<u>Curriculum, Quality & Standards</u> i) Presentation on Enrolment and Educational Case for Haywards Heath Campus ii) Link Member Scheme Reports – 2 reports attached iii) Inspection iv) Quality Improvement Plan - attached v) Attendance and Retention - attached vi) Applications - attached	15 20 10 10 5 5	RS RS/Chair SD/AB AB/SD AB AB
8	<u>Community</u> i) 14-19 year old Partnership Strategy – (Standing Item)	5	RS
9	<u>Strategy</u> i) Haywards Heath Campus Property Strategy Update (Standing Item) ii) Corporation Update	5 5	AB MD

10	Any Other Business	5	All
11	Confirmation of Date and Time of next Meeting – Wednesday 13 th May 2009	1	Clerk

(2 hours 10 mins)

DMR/BH&HHLCB/24.02.09