

## CENTRAL SUSSEX COLLEGE

### Report of the Burgess Hill & Haywards Heath LCB Meeting – 25<sup>th</sup> November 2009

#### Matters Arising

- The Board were advised that the issue of littering was being dealt with, it was confirmed that a number of other Colleges were experiencing similar problems. The Board had a lengthy discussion about this issue and noted the importance of the student body involvement in tackling this issue.

#### Risk Management

- The Health & Safety Report was noted.

#### Staff Matters

- Two issues were raised, both relating to Phase 3 of the campus redevelopment; the provision of storage and office space facilities and concerns over the potential implications of financing the completion of the redevelopment.

#### Student Matters

- Concern was expressed that some issues raised by the Student Executive had not yet been addressed. The Vice Principal would meet with the Student Executive Representative to discuss those issues of concern.

#### Curriculum, Quality & Standards

- The Board considered the Self Assessment Report (SAR) and Quality Improvement Plan (QIP) for the Haywards Heath campus.
- A number of issues relating to the SAR were reviewed by the Board particularly the areas for improvement, those areas that had seen improvement since the last SAR and the success rates for the campus. The Board acknowledged that the SAR and the self assessment process demonstrated clearly how closely performance was monitored at the campus.
- The Board considered the support provided to teaching staff as the College moves to a more rigorous approach of assessment. It was noted that the Lesson Observation Scheme was under review with a move to towards development observation and peer development.
- The SAR reports for both Technology and Construction at the Burgess Hill campus were considered by the Board. The provision at this campus was outlined and the achievement and success rates highlighted. The Board was pleased to note the success rates at the campus.
- The Board noted the Link Scheme arrangements for this academic year.
- Details of the University entrances for 2009 were considered by the Board.
- The Board was advised that all funding streams were on target with the exception of the 16-18 Apprenticeships.

### Community

- An update on the 14-19 Partnership Strategy was provided. The Local Area Statement of Need was tabled outlining the Local Authorities summary of priorities for 14-19 year olds for 2010/2011, ready for consideration by the Board at their next meeting.
- The Board received an update on the Proposal for an Enterprise Sixth Form at Oakmeeds Community College.
- The success of the recent Open Evenings at the Haywards Heath campus, which had seen a 33% increase in visitors from last year was welcomed.

### Strategy

- The various options in relation to the redevelopment of the Haywards Heath campus were considered by the Board. It was noted that the Corporation had requested that a business appraisal be completed on all the options in order that an informed decision can be made on the best way forward.
- The Board received an update on the Corporation's activities.

### Any Other Business

- It was noted that learners on the 16-18 programmes at Burgess Hill would be included in a modified learner survey process.