

CENTRAL SUSSEX COLLEGE

Report of the Haywards Heath LCB Meeting – 12TH June 2006

Presentation on Marketing

- The Board was advised that a short term Marketing Working Group had been set up to review the issues around the marketing of the campus, concerns over student applications at the campus and the Prospectus.
- The Board received a presentation from Sarah Radley, Head of Marketing.

Presentation by the Student Welfare Officer

- The Student Welfare Officer and the Learner Support & Guidance Leader gave a presentation to the Board providing an overview of the work undertaken by the Student Welfare Officer and the range of support available to students.

Matters Arising

- It was considered that a voluntary Link Scheme between Board Members and Curriculum/Support Teams would be of benefit. Further work would be undertaken to link the scheme into the key dates in the Self-Assessment process, to establish effective communication channels to the Corporation and to ascertain those Members who would be interested in participating in a Link Scheme.

Risk Management

- The Health & Safety Report for the campus was noted.

Staff Matters

- It was agreed to cover this item under the later item on the proposed Organisational Development.

Student Matters

- There were no items raised.

Finance

- The Board considered the management accounts for the campus. The budget variances were noted and the Board was advised that further savings in expenditure should improve the overall position further.

Curriculum, Quality & Standards

- The latest application figures for the campus were provided and the Board discussed the reasons behind the number of withdrawals from both partner and non-partner schools.
- The Board was pleased to be advised that the College had been awarded the A4B accreditation. The employer engagement work undertaken by Crawley College was acknowledged as providing a very sound foundation in this area of activity.

Community

- There was nothing to report under this item.

Strategy

- The Board noted that the Sussex Learning and Skills Council had given their approval for the detailed phase 1 and outline further 3 phases of the Haywards Heath Campus Property Strategy. The delay in taking the proposals to the National Learning and Skills Council was supported. The Board acknowledged the extensive workload within a short timescale undertaken by staff and the Project Team and expressed their gratitude.
- The Board considered the proposals for the organisational development and received a paper outlining the concerns from the Curriculum Area Leaders. Following discussion of the proposals and staff concerns, it was considered that further work was required to tease out the issues raised by the staff and the need for a form of impact assessment

was suggested. The Board agreed that there would be value in arranging a further meeting to discuss the organisational proposals further.

- An update on the College Mission was provided to the Board and the difficulties in formulating a Mission that encapsulates both the beliefs of the College and satisfies national and Ofsted requirements explained.

Staffing

- The staff update report was noted.

Report of the Haywards Heath Extra LCB Meeting – 26TH June 2006

- The Board met to further discuss the proposed organisational development. Further information on the rationale behind the proposals was noted. Following discussion of a number of issues, the Board provided a constructive contribution to the consultation process.