

CENTRAL SUSSEX COLLEGE

Meeting of 17th October 2005

Report of the Haywards Heath LCB Meeting – 21st September 2005

Student Voice

- The Board received a presentation on the Student Voice Project including a DVD prepared by students.
- The Board considered the DVD provided a powerful message and a very useful marketing tool.

Structure of Central Sussex Corporation and Committees

- The Board received an update on the current Corporation and Committee structure.

Appointments and Membership

- The Board received an update on setting up the LCBs.
- The Board was advised of the Corporation and Search Committee decision to appoint Martin Delbridge as the Chair of the Haywards Heath LCB. The Board endorsed the appointment of Martin Delbridge as Chair.
- The Board considered the feasibility in the longer term of electing its own Chair to promote ownership and guard against the potential risk of an imposed Chair not having the confidence of the LCB. The Board requested the CS Corporation consider these views.
- The term of office for the Chair was considered. The need for a balance in achieving continuity and a healthy regular election/nomination process was discussed.

Risk Management

- The Board considered the Health & Safety Report for the site, noting a recent violent incident and the action taken.

Staff matters

- Sports kit in the new College colours was requested. The Board considered that this would be a real marketing opportunity for central Sussex that should not be missed.
- The need for additional mini bus and driver provision highlighted.
- Induction training for staff Board members was requested and the Clerk was asked to consider this.

Student Matters

- Student events were highlighted.
- Marketing opportunities and perceptions were considered; the general opinion amongst students (and staff) was positive.

Curriculum Quality & Standards

Exam Results & Value Added

- The Board was pleased to receive the exam results which were generally very good, but also noted some areas of concern.

- The Board was pleased to receive the ALPS (A Level Performance System) Value-Added` results; they were assured that areas of concern would be further analysed and action taken to seek improvement.

Enrolment Situation

- The Board was updated on the current enrolment situation. Further information was requested on the analysis of enrolments from partner schools following concerns over the percentage of the cohort enrolling at the College.

Community

Update on Initiatives with Partner Schools

- Linked drama provision with Warden Park is continuing for the third year.
- Work on further links with partner schools was being undertaken, including a science link with Warden Park.

Update on Partnerships

- BIMM have acquired additional premises in Hove. Level 3 studies will be based in Hove and the existing Brighton site will focus on Level 2 studies.
- The Rewards franchise contract for IT training has reduced from £120k to £30k. Rewards are undertaking additional Work Based Learning and Learn Direct activities.
- First Aid training provided by Enhance is being moved to the Crawley Employer service arm.

Strategy

Strategic Plan

- Work had been undertaken earlier in the year by Corporation and staff on input to the Strategic Plan. Further staff group discussions were planned for consultation about the 14-19 strategy.

Property Strategy Update

- Work on refurbishment of Laboratories is nearing completion.
- Agreed Accommodation strategy works of £350k are nearing completion at a total cost of £360k.
- An update on the “masterplan” for Haywards Heath site was received. Proposals include four discrete stand alone stages with the English & Performing Arts Building forming the first stage. The stages have been prepared on the basis of the College site maintaining its operations and business throughout the construction process.
- Consultation sessions with local residents has been arranged for October 1st and 5th.
- While the Board welcomed the aspirational plans for the site, the importance of undertaking a risk analysis/assessment for the project was stressed.

3 Year Development Plan

- This item was deferred until the next meeting.

Staffing

- An update on staffing was received. Staff turnover is very low at 6.3% (including staff retirements).
- There has been a good response to job advertisements with a high calibre of applicants.

Any Other Business

- The Board considered their first meeting had provided a positive start with interesting and constructive discussion.
- The Board considered future days/times of meetings to maximise attendance by Members. It was agreed that the Chair and the Clerk of the LCB should determine an appropriate schedule for the meetings.