

**CENTRAL SUSSEX CORPORATION**  
**Audit Committee**  
**Thursday 2<sup>nd</sup> October 2008 at 5.00 p.m. in T11, Crawley campus**

**A G E N D A**

Members are asked to state at the beginning of the meeting if they have a declarable interest, financial or otherwise, in any item.

<b>Item</b>	<b>Topic</b>	<b>Attachment</b>	<b>Type of Activity</b>	<b>Time Allocation (mins)</b>	<b>Topic Owner/ Leader</b>
1	Apologies		Information	2	Clerk
2	Declaration of interests		Information	2	Clerk
3	Minutes of meeting held on 9 <sup>th</sup> July 2008	Papers	For approval	3	Chair
4	Matters Arising i) Minute 28 – Draft Terms of Reference for Review of Qualitative arrangements for oversight of Capital development	Report	Information/follow up/decision	10	Clerk / M. Cheetham
5	Review of Train to Gain Contract	Report	Information	10	Marie Harris
6	Audit Plan for 2008/09	Report	Information	10	KPMG
7	Annual Internal Auditors' Report	Report	Information	10	Tenon
8	Regularity Audit Self Assessment Questionnaire Response	Report	Information	10	Cler/SA
9	Evaluation of Internal Auditors Performance	Questionnaire	Decision	5	Clerk/SA
10	Review of Complaints	Report	Review	10	Alan Hynes
11	Financial Waivers	To be tabled	Review	5	Clerk
12	Review of Senior Postholder Expenses		Review	5	Committee Members
13	Review of any irregularities, fraud, corruption or impropriety	Oral	Information	5	Clerk
14	Review of Academic Year 2007/2008 and Assessment of Committee Performance	Report	Review	10	Chair
15	Review of Terms of Reference for the Audit Committee	Report	Review	5	Chair
16	Any other business	Oral		3	All

DMR/Audit/.25.09.08

(1 hour 45 mins)