

**CENTRAL SUSSEX CORPORATION**  
**Audit Committee**  
**Thursday 30<sup>th</sup> June 2011 at 5.00 p.m. in T11, Crawley campus**

**A G E N D A**

Members are asked to state at the beginning of the meeting if they have a declarable interest, financial or otherwise, in any item.

<b>Item</b>	<b>Topic</b>	<b>Attachment</b>	<b>Type of Activity</b>	<b>Time Allocation (mins)</b>	<b>Topic Owner/ Leader</b>
1	Apologies		Information	1	Clerk
2	Declaration of interests		Information	2	Clerk
3	Minutes of meeting held on 24 <sup>th</sup> March 2011	Papers	For approval	2	Chair
4	Matters Arising i) Minute 4 – Follow up meeting with Her Majesty's Revenue and Customs ii) Minute 5 - Register of Follow Up Actions from Audit Reports	Oral Report	Information/follow up	10	Clerk
5	Review of Complaints	Report	Review	10	Alan Hynes
6	Appointment of Vice-Chair to the Audit Committee	Oral	Decision	5	
7	Internal Audit Assignment Reports	Report	Review	20	Tenon
8	Review of Financial Regulations	Report	Review	10	Suri A
9	Review of any irregularities, fraud, corruption or impropriety	Paper	Information	5	Helen Tracey
10	Risk Management i) Review of Risk Register ii) Strategic Risks reviewed by the Executive iii) Risk Management Policy	Report	Review	20	Suri A
11	Financial Waivers	Report	Review	5	Clerk
12	Review of Senior Postholder Expenses		Review	2	Committee Members
13	Any Other Business	Oral		3	All
	Date of Next Meeting – To be advised				

(1 hour 35 mins)